

Bunbury Bridge Club Inc.

Management Committee meeting Minutes – 13 November 2023

PRESENT

Minetta Hall, John Ferguson, Colin Saunders, Jo Saunders, Bev Hopley, Chris Hollingsworth, Brian Hanson, Mike Van Wyk

APOLOGIES – Norm Hoskin, Andy Males

The meeting opened at 10.03 by Colin Saunders (Vice President)

Minutes of the previous meeting held on 9 October 2023 had previously been supplied to committee members.

Minutes moved for acceptance by Bev Hopley and seconded by Chris Hollingsworth. This motion was carried.

Correspondence report previously supplied to committee members, no business arising from the correspondence.

Brian Hanson raised the point of the Master Points manual not received by the committee and to be forwarded.

Moved for acceptance by John Ferguson seconded by Bev Hopley and carried.

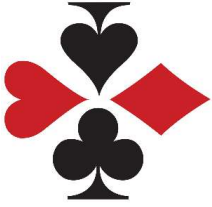
TREASURER'S REPORT

Norm Hoskin supplied a Financial Summary for October, this had been emailed to the committee members prior to the meeting.

The club's financial position as it stands at present show the Cash account and cash at hand having a balance of \$17,231.57 and a term deposit of \$31,846.59 together with cash at hand making a total of \$49,078.16

Income for the month was \$3918.00 made up mostly from table fees. Expenditure was \$3190.00. An item of capital works (\$888.00) was explained as insulation over the toilet area and door closers.

Moved for acceptance by Mike Van Wyk, seconded by Jo Saunders and carried by the committee.



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BRIDGE CO-ORDINATORS REPORT

We had a good start to October, with the first session of the month seating 9 full tables on Monday 2nd October. The following Monday saw another big turnout of 8.5 tables, and later in the month Monday 30th October yielded 8 full tables.

The main item worth noting for this month was the change to the director requirements for our club Red Point Events. As stated in the email from Robina McConnell dated 20/09/2023 titled "Major Items & Decisions", BAWA no longer require clubs to have a non-playing director for their B4c Red Point Events. This change is very much welcomed as it takes an enormous pressure off our already dedicated directors.

Moved to accept the coordinators report by Minetta Hall and seconded Bev Hopley, carried by the committee.

NEW BUSINESS

The discussion at the last committee meeting of providing Handicap Results on the Club website. Brian Hanson has spent time investigating how to achieve this but advised that it became very difficult to achieve the results he required.

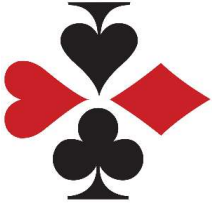
Jo Saunders has agreed to do a Club Newsletter to keep members informed.

It was agreed to call a Directors' meeting to discuss matters pertaining to No. of boards and type of play. Discussion as to the playing days being Wednesday and Saturday to be seen as more transitional playing days for new players to move on to more avenues for playing competitively.

Two memberships were ratified by the committee being a Reactivation for Lyn Rodda and a new member Rajeer Sud.

New application for membership forms were approved together with an updated details form. A roller card system was suggested for a quick manner of obtaining emergency contact details for members in the case of an emergency.

It was agreed to change the termite inspection from Ausmic to Advanced Pest Control. Ausmic left the club open after one such inspection.



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It was discussed whether to include Wednesdays and Saturdays when scheduling Red Point sessions. It was agreed that Red Point sessions should only be scheduled during our more competitive sessions (i.e. Mondays and Fridays). However, as there are already four Red Point sessions being allocated to Saturdays (2 x sessions for the Pairs Championships plus 2 x sessions for the Teams Championships), the coordinator would schedule one more Red Point session on a Saturday to make it so that our Red Point session allocations for 2024 would be split evenly between Mondays, Fridays and Saturdays (5 on a Monday, 5 on a Friday and 5 on a Saturday).

Extra Playing Day.

Mike Van advised that for the Sunday trial of playing days on the first Sunday there were 4 full tables and on the second there were 3 full tables. This will recommence in the future.

Meeting closed at 11.40 am.

Colin Saunders, Vice President

Minetta Hall, Secretary

Item #		October			Year to Date		
		Actual	Forecast	Diff	Actual	Forecast	Diff
1	Opening (Cash Account)	\$16,504	\$13,199	\$3,305	\$11,659	\$11,659	\$0
2	Average players per session	24	24	0	23	24	-1
3	Sessions	21	22	-1	87	88	-1
	Income						
4	Players	495	528	-33	1982	2112	-130
5	Table Fees	\$2,858	\$3,042	-\$184	\$11,470	\$12,168	-\$698
6	Special Events	\$0	\$0	\$0	\$384	\$384	\$0
7	Subs	\$870	\$1,500	-\$630	\$4,240	\$4,500	-\$260
8	Net Token Sales	\$162	\$0	\$162	\$234	\$0	\$234
9	Lessons & Training	\$15	\$0	\$15	\$45	\$0	\$45
10	Congress	\$0	\$0	\$0	\$0	\$0	\$0
11	Disposals	\$0	\$0	\$0	\$0	\$0	\$0
12	Fund Raising/Charity	\$0	\$5	-\$5	\$23	\$20	\$3
13	Account Transfers	\$0	\$0	\$0	\$0	\$0	\$0
14	Refunds	\$13	\$0	\$13	\$13	\$0	\$13
15	Synergy Credit	\$0	\$0	\$0	\$325	\$0	\$325
16	Functions	\$0	\$0	\$0	\$0	\$0	\$0
17	Sub-Total	\$3,918	\$4,547	-\$630	\$16,734	\$17,072	-\$339
	Expenditure						
18	ABF Master Points	\$247	\$250	-\$3	\$472	\$500	-\$28
19	ABF Capitation	\$32	\$0	\$32	\$63	\$0	\$63
20	Accounting Audit	\$0	\$0	\$0	\$100	\$100	\$0
21	Website	\$0	\$0	\$0	\$0	\$0	\$0
22	BAWA	\$24	\$0	\$24	\$49	\$0	\$49
23	Congress	\$0	\$0	\$0	\$0	\$0	\$0
24	Bridge Supplies	\$0	\$200	-\$200	\$0	\$800	-\$800
25	Cleaning	\$739	\$740	-\$2	\$2,894	\$2,900	-\$6
26	Fund Raising	\$0	\$0	\$0	\$0	\$0	\$0
27	Equipment/Fittings	\$0	\$40	-\$40	\$0	\$160	-\$160
28	Electricity	\$0	\$0	\$0	\$645	\$700	-\$55
29	Cleaning Consumables	\$36	\$20	\$16	\$36	\$80	-\$44
30	Food & Drinks	\$304	\$300	\$4	\$1,024	\$1,200	-\$176
31	Bathroom Consumables	\$0	\$40	-\$40	\$0	\$160	-\$160
32	Insurance	\$0	\$0	\$0	\$0	\$0	\$0
33	Grounds	\$245	\$125	\$120	\$525	\$500	\$25
34	Office Supplies	\$0	\$50	-\$50	\$64	\$200	-\$136
35	City of Bunbury Rates	\$0	\$0	\$0	\$1,955	\$1,800	\$155
36	Water (Aqwest)	\$0	\$0	\$0	\$507	\$250	\$257
37	Sewerage (Water Corp)	\$0	\$0	\$0	\$184	\$350	-\$166
38	Repairs & Maintenance	\$96	\$100	-\$4	\$656	\$400	\$256
39	Security	\$127	\$0	\$127	\$127	\$130	-\$4
40	Lessons & Training	\$0	\$0	\$0	\$0	\$0	\$0
41	Communications	\$90	\$90	\$0	\$360	\$360	-\$0
42	Functions	\$0	\$0	\$0	\$0	\$0	\$0
43	Administration	\$362	\$50	\$312	\$464	\$200	\$264
44	Capital Works	\$888	\$0	\$888	\$888	\$2,000	-\$1,112
45	Australian Bridge	\$0	\$0	\$0	\$150	\$200	-\$50
46	Sub-Total	\$3,190	\$2,005	\$1,185	\$11,161	\$12,990	-\$1,829
47	Closing (Cash Account)	\$17,232	\$15,741	\$1,491	\$17,232	\$15,741	\$1,491
48	Cash Flow Movement	\$728	\$2,542	-\$1,814	\$5,573	\$4,082	\$1,491
	Term Deposits						
49	Opening	\$31,847	\$31,847	\$0	\$31,847	\$31,847	\$0
50	Interest	\$0	\$0	\$0	\$0	\$0	\$0
51	Transfer In	\$0	\$0	\$0	\$0	\$0	\$0
52	Transfer Out	\$0	\$0	\$0	\$0	\$0	\$0
53	Closing	\$31,847	\$31,847	\$0	\$31,847	\$31,847	\$0
54	Total Funds	\$49,078	\$47,587	\$1,491	\$49,078	\$47,587	\$1,491

YEJ24 EXPENDITURE																
Item #	Description	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	%	2022/2023
1	ABF Master Points	\$0.00		\$224.46	\$247.45									\$471.91	4.2%	\$993.66
2	ABF Capitation			\$30.80	\$31.80									\$62.60	0.6%	\$1,737.85
3	Accounting Audit	\$100.00												\$100.00	0.9%	\$100.00
4	Website													\$0.00	0.0%	\$330.00
5	BAWA	\$24.30			\$24.30									\$48.60	0.4%	\$1,263.62
6	Congress													\$0.00	0.0%	\$7,046.15
7	Bridge Supplies													\$0.00	0.0%	\$2,113.39
8	Contract Cleaning	\$678.02	\$738.50	\$738.50	\$738.50									\$2,893.52	25.9%	\$7,935.42
9	Fund Raising/Donations													\$0.00	0.0%	\$855.00
10	Equipment/Fittings													\$0.00	0.0%	\$1,528.51
11	Electricity	\$302.52		\$342.94										\$645.46	5.8%	\$2,114.46
12	Cleaning Consumables				\$36.00									\$36.00	0.3%	\$64.70
13	Food and Drinks (kitchen)	\$152.81	\$209.14	\$357.65	\$304.46									\$1,024.06	9.2%	\$2,871.95
14	Bathroom Consumables													\$0.00	0.0%	\$362.41
15	Insurance													\$0.00	0.0%	\$3,371.34
16	Grounds	\$70.00	\$140.00	\$70.00	\$244.62									\$524.62	4.7%	\$4,278.69
17	Office Supplies		\$64.20											\$64.20	0.6%	\$582.36
18	City of Bunbury Rates			\$1,954.50										\$1,954.50	17.5%	\$1,804.00
19	Water (Aqwest)	\$186.72		\$320.21										\$506.93	4.5%	\$1,682.18
20	Sewerage (Water Corp)			\$183.72										\$183.72	1.6%	\$1,075.38
21	Repairs & Maintenance			\$559.68	\$ 95.90									\$655.58	5.9%	\$660.03
22	Security				\$ 126.50									\$126.50	1.1%	\$601.70
23	Lessons & Training													\$0.00	0.0%	\$1,568.21
24	Communications	\$89.99	\$89.99	\$89.99	\$ 89.99									\$359.96	3.2%	\$1,080.18
25	Functions													\$0.00	0.0%	\$1,961.70
26	Administration			\$102.50	\$ 361.90									\$464.40	4.2%	\$86.00
27	Capital Works				\$ 888.16									\$888.16	8.0%	\$28,360.59
28	Australian Bridge		\$150.00											\$150.00	1.3%	\$340.00
29														\$0.00	0.0%	\$0.00
30														\$0.00	0.0%	\$216.36
Total		\$1,604.36	\$1,391.83	\$4,974.95	\$3,189.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,160.72	100.0%	\$76,985.84

Item October

- 16 T/Roll holders(\$35.24)(\$9.69)
- 16 Lawn Mowing (\$70)
- 16 Lawn fert, wet agent (DE)\$104.62
- 21 Door WC closers & roll holders (CS) \$46.24
- 26 Badge Bill Rudler \$12.50

Item October

- 26 Life member Picture Frame C.S. \$184.40
- 26 Update Honour Boards (\$165)
- 27 Insulation Batts C.S.

BUNBURY BRIDGE CLUB OCTOBER FINANCIAL SUMMARY

Cash Account

Opening Balance	\$16,503.65
Plus Income	\$3,917.50
Transfers In (+) or Out (-)	\$0.00

Sub-Total **\$20,421.15**

Less Expenditure \$3,189.58

Closing Balance **\$17,231.57**

Reconciliation

Cash Balance	\$17,231.57
Add unrepresented cheques	
Less cash at hand	\$132.00

Sub-Total **\$17,099.57**

EOM Bank Statement Balance

\$17,099.57

Term Deposits

Opening Balance	\$31,846.59
Plus Interest	

Sub-Total **\$31,846.59**

Transfers In (+) or Out (-) \$0.00

Closing Balance **\$31,846.59**

Total Funds

Cash Account + Cash at hand	\$17,231.57
Term Deposit #1	\$31,846.59

Total **\$49,078.16**

Matures **IR**

8/04/2023

Correspondence Report 10 October - 12 November 2023

Date	Issue	Correspondent	Type	Comment
1	9/10/2023 BAWA Website	Brian Hanson	Email	Committee
2	10/10/2023 Maylands Novice Pairs Congress	Robina McConnell	Email	Notice board
3	11/10/2023 Chabge of Bank Details	Security Man	Email	Treasurer
4	14/10/2023 Receipt Invoice 138304691	Westnet	Email	Treasurer
5	16/10/2023 BAWA October 2023 MC meeting	Robina McConnell	Email	Notice board
6	15/10/2023 Cancelation of membership	Murray Webber	Email	Club Co-ordinator
7	17/10/2023 Bridge Cruise & Lessons	Helane Knespal	Email	Notice board
8	18/10/2023 Advice	ANZ	Mail	Treasurer
9	18/10/2023 Bank Statement	ANZ	Mail	Treasurer
10	18/10/2023 Master Points Invoice	ABF	Mail	Treasurer
11	18/10/2023 Invoice 2464	BAWA	Email	Treasurer
12	21/10/2023 President's Meeting and Lunch	Robina McConnell	Email	President
13	21/10/2023 Bridge Trial Flyer	Mike Van Wyk	Email	Committee
14	21/10/2023 Invoice 62485 Master Point	ABF	Mail	Treasurer
15	21/10/2023 Statement	ANZ	Mail	Treasurer
16	22/10/2023 Red Pt Allocations for 2024	BAWA	Email	Club Co-ordinator
17	23/10/2023 Master Point Update	ABF	Email	Club Co-ordinator
18	25/10/2023 Invoice 2005971140	Synergy	Email	Treasurer
19	25/10/2023 Letter re no sponsorship	Aqwest	Email	Committee
20	25/10/2023 Australian Bridge Magazine	ABF	Mail	Notice board
21	25/10/2023 Invoice	Danno's Lawnmowing	Mail	Treasurer
22	27/10/2023 Receipt	BAWA	Email	Treasurer
23	30/10/2023 Southperth Swiss Pairs Congress	Robina McConnell	Email	Notice board
24	31/10/2023 Masterpoint Update	ABF	Email	Club Co-ordinator
25	31/10/2023 Invoice 32269	Cleanway	Email	Treasurer
26	1/11/2023 Invoice 138642586	Westnet	Email	Treasurer
27	1/11/2023 Masterpoint Reports	David Weston	Email	Club Co-ordinator
28	1/11/2023 Christmas Cleaning Query	Cleanway	Email	Mike Van Wyk
29	3/11/2023 Invoice	Water Corp	Email	Treasurer